

BARNSELY METROPOLITAN BOROUGH COUNCIL

Central Area Council Meeting:
6th November 2017

Report of Central Area Council
Manager

Central Council Procurement and Financial Update Report

1. Purpose of Report

- 1.1 This report provides members with an up to date overview of the Central Area Council's priorities, together with an update of all current contracts and associated timescales.
- 1.2 Within the context of the wider review of Neighbourhood Services and the findings from the recent "consideration of borough wide services delivered locally" exercises, the report also provides members with information regarding the Clean and Green contract with Twiggs and the Housing Management and Enforcement Service Level Agreement (SLA), with a number of associated recommendations.
- 1.3 This report also provides an update about the Family Support Priority area and the related Homestart Private Rented Housing Home Visiting Service.
- 1.4 Finally, Section 8 of the report outlines the current financial position for 2016/17 and the projected financial position for 2017/18 - 2019/20.

2. Recommendations

It is recommended that:

- 2.1 **Members note the overview of Central Area Council's current contracts and timescales.**
- 2.2 **Within the context of Section 5 of this report, Members formally approve a six month extension (to 30th September 2018) to the current "Clean and Green" contract with Twiggs Grounds Maintenance Ltd at a cost of £42,500, and give authorisation to the Executive Director, Communities, to complete the necessary paperwork in order to waive the relevant contract procedure rules to allow the extension to be formally progressed.**
- 2.3 **Within the context of Section 6 of this report, Members formally approve a 6 month extension (to 30th September 2018) to the current SLA to provide a Private rented Housing Management and Enforcement**

service at a cost of £39,000

- 2.4. Within the context of Section 7 of this report, Members should consider whether the Homestart Home Visiting Service is a service they would like to retain for a further 6 month period, at a cost of £12,000**
- 2.5 Members note the current financial position for 2016/17, and the projected expenditure for 2017/18-2019/20, as outlined in Appendix 1 and 2 of this report.**

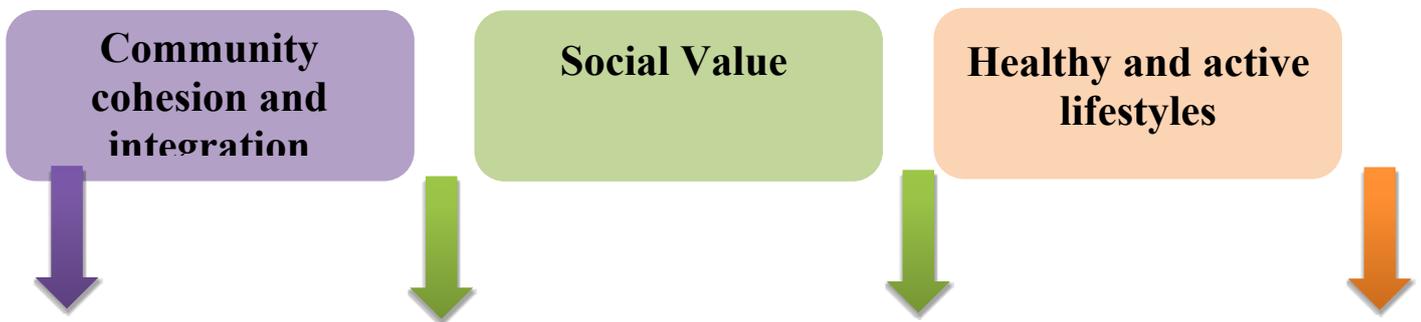
3. Priorities 2017/2018

- 3.1 Table 1 below outlines the 4 Central Area Council priorities for 2017/2018 and the previously agreed principles of ensuring that community cohesion, social value and healthy and active lifestyles are promoted and embedded in all the work of Central Area Council.
- 3.2 Table 1 also shows the links to the Council's corporate priorities and the associated corporate outcomes that the work of Central Area Council will contribute most significantly to.
- 3.3 Further work is currently underway to ensure that the Central Area Council's quarterly performance report appropriately reports on the contribution that Central Area Council funded activity is making to the Council's corporate outcomes.

Table 1: Priorities, Principles and Corporate Outcomes 2017-2020



Ensuring the following principles are promoted and embedded in all that we do:



Contributing to the Council's Corporate Priorities and Outcomes:

<p>THRIVING & VIBRANT ECONOMY</p>	<p>PEOPLE ACHIEVING THEIR POTENTIAL</p>	<p>STRONG & RESILIENT COMMUNITIES</p>
<p>Outcomes:</p> <p>1: Create more and better jobs</p> <p>2: Increase skills to get more people working</p> <p>5: Create more and better housing</p>	<p>Outcomes:</p> <p>7: Reducing demand through improving access to early help</p> <p>8: Children and adults are safe from harm</p> <p>9: People are healthier, happier independent and active</p>	<p>Outcomes:</p> <p>10: People volunteering and contributing towards stronger communities</p> <p>11: Protecting the borough for future generations</p>

4. Overview of Contracts and timescales

4.1 Table 2 below outlines all the Central Area Council contracts currently being delivered, together with contract values, timescales and any actions agreed.

Table 2:

Priority	Service and Current Provider	Contract duration & cost	Progress/Any actions needed
Older people	RVS– Service to reduce loneliness and isolation in adults (50+) and older people	1 year with an option to extend for a further 1 year and again for a further 9 months, subject to annual review. Cost: £100,000/ annum Total cost: £275,000 Contract start date: 1st July 2017	First year review to take place in April 2018
Young People	YMCA-Building emotional resilience and wellbeing in children and young people aged 8-14 years	1 year with an option to extend for a further 1 year and again for a further 1 year, subject to annual review. Cost: £130,000/annum Total cost: £390,000 Contract start date: 1 st April 2017	First year review- to be considered at Central Area Council meeting on 8 th Jan 2018.
Young People- Youth Resilience Fund (YRF)	Exodus –Youth & Children’s Work Co-ordinators The Youth Association- Belonging in Barnsley	15 months-1 st April 2017 -30 th June 2018 Cost: £25,000 15 months-1 st April 2017 to 30 th June 2018.	

	YMCA-Youth work in Dodworth	<p>Cost: £11,000 15 months -1st April 2017 to 30th June 2018</p> <p>Cost: £14,000</p>	
	BMBC TYS-The Immortals Project	<p>15 months- 1st April 2017 to 30th June 2018</p> <p>Cost: £20,000</p>	Funding agreement not yet formally agreed and signed.
Clean and Green	Twiggs Grounds Maintenance Ltd: Creating a cleaner and greener environment in partnership with local people.	<p>1 year with an option to extend for 1 further year, subject to annual review.</p> <p>Cost: £85,000/annum</p> <p>Total cost: £170,000</p> <p>Contract start date: April 2016</p>	<p>Option to extend for a further 1 year agreed at Central Area Council meeting on 8th May 2017.</p> <p>Contract ends: April 2018.</p> <p>Review of this service to be carried out in Autumn 2017-see Section 5 of this report.</p>
Clean and Green	Kingdom Security Ltd: Providing an environmental enforcement service	<p>1 year with an option to extend for 1 further year, and again for a further 1 year.</p> <p>Cost: £42,000/annum</p> <p>Total cost: £126,000</p> <p>Contract start date: April 2016</p>	<p>Option to extend for 1 year from 1st April 2018 – 31st March 2019 agreed at Central Area Council meeting on 4th September 2017, with some conditions.</p>
	SLA with BMBC's Safer Communities Service to support/complement the contract above	<p>As above.</p> <p>Cost: £10,000/annum</p> <p>Total cost: £30,000</p>	As above

Clean and Green	Private Rented Housing Management and Enforcement SLA with Safer Communities Service	1 year extension from 1 st April 2017 – 31 st March 2018 Cost: £76,175/annum Contract ends: 31 st March 2018.	Review of this service to be undertaken in Autumn 2017-see Section 6 of this report.
Family Support	Homestart South Yorkshire: Home Visiting Service	1 year extended contract from 1 st April 2017-31 st March 2018. Cost: £21,600	Review of this service to be undertaken in early Autumn 2017, within the overall context of the findings from the Family Support Check and Challenge exercise-see Section 7 of this report.

5.0 Review of “Creating a cleaner and greener environment in partnership with local people” service – currently delivered by Twiggs Grounds Maintenance

Background:

- 5.1 Following a robust procurement process in July/August 2014, Twiggs Grounds Maintenance Ltd were awarded an 18 month contract (20/10/14-19/04/16), to deliver a service to: “Create a cleaner and greener environment in partnership with local people.”
- 5.2 At a Central Area Council meeting on 7th September 2015, it was agreed that a further similar contract should be let for a period of 1 year + 1 year to: Create a cleaner and greener environment in partnership with local people. Once again, following a robust procurement process, Twiggs Grounds Maintenance were awarded this contract.
- 5.3 Following successful contract delivery during the initial 12 month period, and a high degree of satisfaction from Central Area Council members, at its meeting on 8th May 2017 Central Area Council agreed to extend the contract for a further 1 year period from 1st April 2017 to 31st March 2018.
- 5.4 At this meeting it was further agreed that a review of the “clean and green” service would be carried out in Autumn 2017 in order to inform any future Central Area Council commissioning/procurement intentions, once the current contract held by Twiggs Grounds Maintenance Ltd. comes to an end on 31st March 2018.

Current Position:

- 5.5 There are a number of related areas of work that have recently been undertaken that will have a potential impact, and/or should inform, any review of Central Area Council's "Clean and Green" service and the development of any revised environmental specifications going forward. These are:
- Neighbourhood Services-Future Council Service Review- initial report due over the next couple of weeks with additional work likely to be undertaken into 2018.
 - Consideration of Neighbourhood Services delivered in Central Council area – report back and follow-up recommendations to be considered/agreed at today's meeting as part of agenda item 4.
- 5.6 Given the importance of effectively using the information that comes from these pieces of work to inform future commissioning intentions, it is proposed that the review of Central Area Council's Clean and Green service is re-scheduled to take place in Spring 2018.
- 5.7 In order to ensure continuity in service delivery it is therefore proposed that the current contract with Twiggs Grounds Maintenance be extended for a six month period to 30th September 2018, at a cost of £42,500.
- 5.8 Subject to formal approval at today's meeting, all the necessary paperwork in order to waive the relevant contract procedure rules will be progressed and signed off by the Executive Director, Communities.
- 5.9 In addition, revised outcome indicators, targets and quarterly contract reporting/monitoring dates and payment schedules for the extended period will be agreed. This will enable the existing contract with Twiggs Grounds Maintenance to continue in its current form until 30th September 2018.

By this time it is anticipated that any new clean and green contract procured will commence on 1st October 2018.

6.0 Review of Private sector housing management and enforcement SLA

Background:

- 6.1 A 2 year Service Level Agreement (SLA) with the Safer Neighbourhoods Service to deliver a service that would address a range of issues in private rented accommodation across the Central Council Area, was formally agreed at a Central Area Council meeting on 12th May 2015.
- 6.2 At a meeting of Central Area Council on 17th October 2016, and following consideration of a Business Case regarding the continuing need for a private rented housing management and enforcement service across the Central Council area, formal approval was given for this service to be provided for a further 12 month period to 31st March 2018.

6.3 It was agreed that a review of this service would be undertaken in Autumn 2017 in order to inform any future Central Area Council commissioning/procurement intentions once the current SLA comes to an end on 31st March 2018.

Current Position:

6.4 There are a number of related areas of work that have recently been undertaken that will have a potential impact on, and/or should inform any review of Central Area Council's Private Rented Housing Management and Enforcement service/approach going forward. These include:

- Consideration of Neighbourhood Services delivered in Central Council area – report back and follow-up recommendations, particularly in relation to fly-tipping hot spot areas.
- Appointment of Housing and Migration Officers as part of Barnsley's Controlling Migration Fund.
- Impact of the new Safer Neighbourhood Service, associated enforcement roles and related delivery since the new service/structure was introduced on 1st April 2017.
- Introduction/implementation of any Selective Licensing schemes.

6.5 Given the importance of effectively using the information that comes from the above areas of work to inform future commissioning intentions, it is proposed that the review of Central Area Council's Private Rented Housing service is re-scheduled to take place in February 2018.

6.6 In order to ensure continuity in service delivery it is therefore proposed that the current SLA with the Safer Neighbourhoods Service be extended for a six month period to 30th September 2018, at a cost of £39,000.

6.7 Revised outcome indicators, targets and quarterly contract reporting/monitoring dates and payment schedules for the extended period will be agreed. This will enable the existing SLA to continue in its current form until 30th September 2018. By this time it is anticipated that any new agreements/services procured in relation to the private rented housing sector will commence on 1st October 2018.

7.0 Family Support & Homestart Home Visiting Service

Background:

7.1 At a meeting on 4th July 2016, Central Area Council members agreed their priority areas for consideration going forward. This included the inclusion of a "Family Support" priority area.

7.2 At the subsequent meeting of Central Area Council on 19th September 2016 the following way forward was agreed to progress the Family Support priority:

- A Check and Challenge exercise of the Family Centre and Family Support Service delivery in the Central Council area be carried out towards the end of the financial year.
- Once this exercise is complete a Task Group will be established to consider how Central Area Council can help to address any gaps or challenges identified.

7.3 Although the Check and challenge exercise referred to above was carried out recently with the report back and associated recommendations to be considered by Central Area Council at today's meeting, no significant gaps or challenges have been identified at this stage.

Homestart –Background & Current situation

7.4 Following a procurement process to identify a Provider to deliver a “private rented home visiting and support service for families with young children,” Homestart South Yorkshire was awarded a 10 month contract from 1st June 2016 to 31st March 2017.

7.5 Given the success of Homestart's delivery, the continuing work of Central Area Council's Private Rented Housing Management and Enforcement Service, and the new Family Support priority identified by Central Area Council, at a meeting on 13th March 2017 members agreed to extend this service for a 12 month period to 31st March 2018.

7.6 It was anticipated that such an extension would allow Central Area Council time to develop the approach, as outlined in 7.2 above, to deliver against the new Family Support priority.

However, for the reasons outlined, anticipated progress has not yet been made.

7.7 Homestart have continued to deliver an effective private rented home visiting service, providing volunteer support to families with complex needs.

Members may therefore want to consider whether this is a service they would like to retain for a further 6 month period (to 30th September 2018) at a cost of £12,000.

8.0 Current financial position

8.1 Based on updated information relating to existing Central Area Council contracts, SLA's and funding agreements, Appendix 1 attached provides a revised position statement on Central Council funding.

8.2 It shows actual expenditure for 2014/15-2016/17 and projected expenditure for 2017/18.

8.3 The 2017/18 - 2019/20 figures provided remain indicative projections and may be subject to changes agreed as part of the ongoing procurement and contract management processes.

8.4 Based on the financial statement attached at Appendix 1, an amount of approximately **£66,970** remains unallocated for the 2017/2018 financial year.

No money has however as yet been allocated to the Family Support priority.

8.5 A finance overview for the period 2017/18 to 2019/20, with projected allocations shown in **red**, is also attached for information at Appendix 2. This includes all the proposals contained within this report.

8.6 Estimates of projected income from Fixed Penalty Notices for littering and dog fouling (FPN's), and projected income from Penalty Charge Notices (parking) are also shown

Income from FPN's and PCN's will be credited at the beginning of each financial year, at which time Central Area Council will be made aware of the amount received.

Appendices

Appendix 1: Central Area Council – Financial Position Statement 2016/17-2019/20

Appendix 2: Finance Overview – Projections 2017/18-2019/20

Officer Contact:
Carol Brady

Tel. No:
01226 775707

Date:
27th October 2017

APPENDIX 1

CENTRAL AREA COUNCIL - COMMISSIONING BUDGET FINANCIAL ANALYSIS - 2014/15 TO 2017/18

Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Base Expenditure					500,000	500,000	500,000	500,000	500,000	500,000
Older People - Reducing Isolation & Loneliness	Royal Voluntary Service	Jun-14	2 Years	197,436	81,331	99,469	16,636			
Contract Extension Reducing Isolation	Royal Voluntary Service	Jun-16	10 months	85,000		85,000				
Further contract extension reducing isolation	Royal Voluntary Service		3 months	25,000			25,000			
Reducing Isolation in over 50s	Royal Voluntary Service	Jul-17	1 year + 9 months				75,000	100,000	100,000	100,000
Service for Children Aged 8 to 12 Years	Barnsley YMCA	Jul-14	2 Years	199,781	66,696	99,877	31,208			
Contract Extension Children 8-12 years	Barnsley YMCA	Jul-16	9 months	81,000			81,000			
Service for Young People Aged 13 to 19 Years	Exodus, Lifeline, YMCA			126,829		13,838	112,708			
Building emotional resilience in 8-14 years	YMCA	Apr-17	3 years					130,000	130,000	130,000
Youth resilience fund								70,000		
Cleaner & Greener Environment	Twiggs	Oct-14	18 months	148,860	55,200	87,600	8,060			
Clean & Green Contract 2	Twiggs	Apr-16	1 yr + 1 Yr	170,000			85,000	85,000		
Fixed Penalty, Notice Income					-13,182	-51,397	-41,927			
Car Parking Income							-2,022			
Environmental Enforcement Contract 2	Kingdom		1 yr+1yr				42,000	42,000	42,000	
Private Sector Rented Housing Management / Enforcement	BMBC Enforcement SLA 2						8,068	10,500	10,500	
	BMBC - Enforcement & Community Safety	Jan-15	22 months	141,875		75,984	65,881			
Private Sector Rented Housing Management / Enforcement Extension	BMBC - Enforcement & Community Safety	Feb-17	2 months	12,897			12,897			
Private Sector Rented Housing Management / Enforcement	BMBC - Enforcement & Community Safety	Apr-17	12 months					76,175		
Working Together Fund	Various	Oct-14	18 months	77,606	39,258	26,136	12,213			
Celebration Event 2016	Central Area Council			5,000			5,000			
Homestart Extension (3 months - Mar 16)				5,300			5,300			
Homestart Extension (Apr-May)				3,500			3,500			
Private rented Home Visiting Service	Homestart SY	Jun-16		15,852			15,852			
Private rented Home Visiting Service - Extension	Homestart SY			21,600			21,600			
Events/Review				10,000			10,000			
Devolved to 5 Ward Alliances				50,000			50,000			
Expenditure Incurred in Year					444,894	596,374	595,275	282,500	230,000	230,000
In Year Balance					203,513	55,106	-96,374	-95,275	217,500	270,000
Balance Including Any Base Expenditure Not utilised in Previous Financial Year						258,619	162,245	66,970	284,470	554,470
				1,539,874						

APPENDIX 2

	17/18	18/19	19/20
Central Area Council Allocation	500,000	500,000	500,000
Projected income from Kingdom contract		25,000	15,000
Carried/forward from previous year	162,245	x	x
Total anticipated available spend:	662,245	525,000	515,000
Contracts:			
Twiggs	85,000	42,500 (42,500)	88,000
Kingdom & SLA	52,500	52,500	55,000
Emotional Resilience Contract	130,000	130,000	130,000
Emotional Resilience Fund	70,000	x	x
Housing Management & Enforcement	76,175	39,000 (39,000)	79,000
Social isolation in vulnerable & older people	100,000	100,000	100,000
Homestart Private rented home visiting service	21,600	12,000	
Devolve to WA's	50,000		
Events/Review Docs	10,000	10,000	
Anticipated contract spend:	595,275	454,900	452,000
In year Balance remaining	66,970	57,500	63,000
Future Contracts-against priorities:			
Family Support	TBD		